



JOB ANNOUNCEMENT

Project Specialist (Full-time, Exempt)

Fresno Building Healthy Communities (Fresno BHC) works with community leaders, non-profit and faith-based organizations, and policymakers to foster and encourage thriving communities where all children and families can live healthy, safe and productive lives.

The organization is seeking a Project Specialist to join the team. The Project Specialist is responsible for developing and implementing campaigns and projects to advance the mission of Fresno BHC, with an emphasis on building and supporting the leadership of community members. The Project Specialist is an inspiring leader capable of coaching, mobilizing and motivating community residents and partner organizations. The Project Specialist works closely with the Project Team and is the point person within Fresno BHC for all grassroots efforts and coordinates with stakeholders and partners to maintain coalitions and build new partnerships. The Project Specialist conducts public policy analysis, research, and community trainings. The Project Specialist is expected to lead the completion of a variety of special, and/or technical tasks, reports and other related activities, many which involve an in-depth knowledge of a wide range of policies and systems.

REQUIREMENTS:

- Bachelor's degree in a related field with at least two years of relevant experience; in lieu of degree, the candidate must demonstrate at least five (5) years of strong and successful experience directly organizing community members and achieving positive policy and systems change.
- Valid California driver's license and verifiable automobile insurance.
- Ability to pass background check.
- Ability to occasionally lift up to 40 pounds.
- Ability to speak, read, and write a second language *highly preferred*, but not required.

Fresno Building Healthy Communities provides a reasonable salary commensurate with experience and excellent medical, dental, vision, and life insurance benefits. This is an exempt position, based in Fresno, California with the expectation to work outside of normal business hours and travel as required.

JOB DESCRIPTION:

Download the complete job description by visiting www.FresnoBHC.org/careers

TO APPLY:

Submit a cover letter with salary requirements, resume, and three professional references. Submit via email to jobs@fresnobhc.org or mail to:

Fresno Building Healthy Communities

Attn: Director of Operations

PO Box 7694

Fresno, CA 93747

NO CALLS PLEASE

DEADLINE:

Open until filled.

Fresno Building Healthy Communities does not discriminate on the basis of race, color, religion, origin, gender, national origin, age, marital status, military service, disability or sexual orientation. Reasonable accommodations may be provided upon request. All applicants tentatively selected for this position will be required to pass a background screening and may be required to submit to tests to screen for illegal drug and alcohol use prior to employment.
